

To: College of Arts & Sciences Faculty

From: Leonidas G. Bachas
Dean

Subject: MINUTES of the College Faculty Meeting of Tuesday, November 29, 2016
at 3:30 p.m. at the Miller Center Auditorium, 105 Merrick Building

Date: December 7, 2016

Faculty Present: 54

Dean Bachas thanked the Miller Center for hosting the Faculty meeting. Professor Haim Shaked gave a concise and rich description and history of each of the artwork in the auditorium. He noted that he wanted to do this so faculty know that these paintings have important significance for the Center.

1. Approval of the Minutes of the October 10, 2016 Meeting

A motion to approve the minutes of the October 10, 2016 meeting was offered, seconded and unanimously approved.

2. Presentation by VP John Haller of Enrollment Management: Update on Fall 2017 Entering Class. How A&S can help with students' recruitment?

Vice President of the Division of Enrollment Management, Mr. John Haller spoke of the scope of the work in his unit. He explained how UM priorities are tied to Enrollment Management. He also indicated how Enrollment Management addresses Access to Excellence where the University is working toward meeting 100% of our undergraduate needs as well as applying the culture of belonging initiative, especially with enrollment and retention of minority students. Mr. Haller talked about challenges with yield and their effort in addressing this issue. He noted that the University does not purchase lists of students' name any longer. Our applicant pool is about 55% female to 45% male. Business and Engineering attract more male students than the other schools. Mr. Haller stated the College's yield has increased in the past year. He also remarked that in the summer of 2016, the Division implemented a new application review process called Dynamic READ that reviews more than an applicant's test scores and grades; a student's course of study and work outside of the classroom are being reviewed as well.

With regards to admission and retention, the University's freshman retention rate is approximately 91%, with a very small percentage of students leaving for financial reasons. Faculty are encouraged to view the Academic Retention model to see which students are more at risk based on a student's grades. Mr. Haller also noted that the top reasons the students left the University usually include mental and personal health issues, and issues related to fit and value, but not necessarily the cost to attend the

University. He encouraged faculty to help his office by calling, emailing or writing letters to admitted students.

3. Dean's Remarks

Senior Associate Dean Angel Kaifer addressed the two proposals to be voted on for the impending Frost Institutes. The University has been meeting with the Frost Foundation and the decision was made to create an umbrella structure-the Frost Institutes for Science and Engineering. This will be a coordinating structure for a series of institutes formed across departments for interdisciplinary purposes dedicated to specific issues. The first institute proposed is the Frost Institute of Chemistry and Molecular Science. The \$100 million gift from the Frost Foundation will cover the Institute of Chemistry and Molecular Science, with 50% of the gift to help fund a new building. A determination of the building's location is underway. Deferred maintenance funding for the building will be discussed during the contract process. Dean Bachas stated that the College is seeking the approval of the proposal for the overall structure of the Institutes as well as for the Frost Institute of Chemistry and Molecular Science. It was also noted that cost for deferred maintenance has not been discussed yet.

4. Approval of the Proposal for the Frost Institutes for Science and Engineering – (action item)

The proposal for the Frost Institutes for Science and Engineering was offered, seconded and approved, with two oppositions.

5. Approval of the Proposal for the Frost Institute of Chemistry and Molecular Science – (action item)

The proposal for the Frost Institute of Chemistry and Molecular Science was offered, seconded, and approved, with two oppositions.

6. Approval of the proposal form the Department of Modern Languages & Literatures to amend the existing Ph.D. Program in Romance Studies – (action item)

Associate Professor Tracy Devine-Guzman presented the Department of Modern Languages and Literatures' proposal to amend the existing Ph.D. program in Romance Studies. The program will change from a traditional romance program to a broader interdisciplinary program. Dr. Devine-Guzman stated that the proposal creates a more flexible program for the students to help foster their abilities in both academic and non-academic professions upon graduation. There will not be a need for additional resources, and the update to the program will help add hemispheric relevance for the University. The department will still be able to recruit new students, and accommodate the needs of students currently in the program. Professor JP Russo noted a minor grammatical punctuation that Professor Devine-Guzman will fix prior to sending the proposal to the Senate for consideration and approval. The College faculty unanimously approved the proposal to amend the existing Ph.D. program in Romance Studies.

7. United Way Campaign

Professor Ira Sheskin presented an update on the United Way campaign; the College's participation rate is weak compared to last year. Faculty were reminded that the University's campaign ends on December 31, 2016. Dr. Sheskin has asked that departments encourage their faculty and staff to give, and donations can even be designated to their own departments.

8. Faculty Senate Report

Professor Stephen Cantrell presented the Senate report, which will cover two Senate meetings. Noticeable mentions from the October 26, 2016 involved the approval of the proposal for the name change of the Miami Institute for the Americas to the University for Miami Institute for Advanced Study of the Americas (U-MIA). The proposal for the creation of the Bachelor of Arts in Public Administration in the Political Science department was also approved. There was an update given on the Lennar Health Center, which is scheduled to open in early December. He noted that Provost LeBlanc had presented a Benchmark report on Admissions. The School of Communication received additional Educator faculty lines. He spoke of the proposed upgrade to the WorkDay system to include e-recruitment capabilities. The e-recruitment system could potentially be useful as it relates to electronic access and time. Those departments in the College that utilize a system that cannot be integrated into the proposed e-recruiting system may be exempt from using it. There will possibly be the need for software upgrades; issues on cybersecurity have not been discussed. At the November 16, 2016 meeting Dr. Pat Whitley, Vice President for Student Affairs, was announced as the recipient of the McLamore Outstanding Service award.

9. Budget Presentation

Prior to the presentation of the budget, Dean Bachas announced the departure of Hector Silva and thanked him for his years of service to both the College and the University. Mr. Silva will be leaving the University in mid-December.

Mr. Silva reviewed the College's budget through fiscal year 2017. With this year's budget of \$103 million, there was still a need to secure funds from the College's reserves to cover costs for faculty start up, as well as operating costs for some of the College's centers. As with previous years, the bulk of the budget is expended on salary and benefits. There have been building completions and renovations over the period of FY11 to date, utilizing \$225 million of capital institutional funding from the Office of the Provost. There are not many resources reserved for equipment refreshing. Equipment updates must compete with startup costs and lab requests. A sustainable model for startup will be necessary as opposed to relying on the College's reserves over the long term. Critical equipment needs can be addressed on a case by case basis. Hector thanked the faculty for all they do for the College.

10. Other Business: Holiday Celebration, December 12th at 3:20 p.m. at the SAC; Commencement Ceremony, December 15th at 10:00 a.m.

The above referenced events were announced; invitations for the Faculty and Staff Holiday Celebration have been sent out, and a reminder will follow at a later date. There was no other business discussed.

The meeting adjourned at 4:50 p.m.