Academic Continuity

Teaching Strategies and Considerations when Creating and Deploying Online Tests through Blackboard Learn
Learning Innovation and Faculty Engagement

We partner with university stakeholders to advance the culture of teaching and learning at the U.

Contact life@miami.edu for teaching guidance.

Create resources, assignments and other curricula assets.

Provide evidence-based pedagogical guidance.

Recommend meaningful application of technologies.
Resources Students and Faculty

Online Interactive Course for Students
Getting Started with Learning Online

Online Resource Page for Faculty (and Students)
Assessments and Academic Integrity

Technical Assistance and Guidance
Learning Platforms Team: learningplatforms@miami.edu. (305) 284-3949
Instructional Live Session

Creating a Test
Virtually Proctoring the Test
Pedagogical Recommendations
Terms of Use

RESPONDUS MONITOR
STUDENT TERMS OF USE

These Terms of Use ("Terms"), which incorporate the Respondus Help Center Terms of Use ("Help Center Terms"), included at the end of these Terms, are an agreement between you and Respondus, Inc. ("Respondus"), and between you and your learning institution, or your school ("your Institution"), regarding your use of Respondus Monitor®. By using Respondus Monitor, you agree to these Terms in full and that you are age 14 or older, or age 16 or older in the EEA.

Respondus Monitor is a cloud-based service ("Respondus Monitor Services") and software ("Respondus Monitor Software") collectively referred to in these Terms as "Respondus Monitor"), that work together to provide an online interactive database of video, audio, and other data captured during student assessment sessions for use in monitoring students.

The Respondus Help Center is a division of services ("Help Services") provided by Respondus, Inc. that enable users of Respondus Monitor and Respondus Monitor to troubleshoot technical issues. The Help Services include, for example, a webcam check, system check, the ability to report an issue to Respondus, and links to a knowledge base and technical support.

REQUIREMENTS OF YOUR INSTITUTION (e.g., your school)

As part of an effort to use available technology to improve your learning experience, you may be required to:

Agree  Disagree
Webcam Check

Do you see your image in the window?

Yes  No
During this exam, you shouldn’t access other resources (a phone, tablet, notes, books, etc.) or communicate with other people. Please stay in your seat and focus on the computer screen until the exam is complete.

If an interruption occurs, briefly explain what happened by speaking directly to your webcam. And, finally, remember that you cannot exit the exam until all questions are completed and submitted it for grading.
To improve the quality of your webcam video (and reduce flags), remember the following...

Don't wear sunglasses, baseball caps or hats with brims.

Take the exam in a well-lit room and avoid backlighting, such as sitting with your back to a window.
Student Photo

Position your face so it fills most of the picture window below.

Look into the camera and click "Take Picture."

Continue  Try Again  It's not working
Show Identification

Hold your identification to the camera and select "Take Picture."
(Only use the type of identification indicated by your instructor).

Continue
Try Again
It's not working
Environment Check

Make sure the area around your computer is clear of papers, books, phones, etc.

Click “Start Recording” and slowly tilt/pan your webcam so a brief video can be made of the area around your computer. (If the webcam is built into the monitor, just do your best to show the surrounding area.)

Click “Stop Recording” when finished.
Facial Detection Check

Your face needs to be well positioned in the video window and clearly visible during the exam. You may proceed once facial detection is successful.

Success!
Click Continue to proceed
Begin Exam
The exam will now begin. Good luck!

Begin Exam
Technical Recommendations

Set up a **practice exam** or direct students to online course.

Share ‘**Home Wi-Fi FAQs and Tips**’ with students.

Share **explicit instructions**, including how to prevent errors and what to do if something goes wrong.

Uncheck ‘Force Completion’ – leverage **timer/auto-submit**.

Add **images, files and web-links** to individual feedback.
Academic Integrity Recommendations

Allowing a 15-minute buffer for technical issues.

Time limits - restrict when the quiz is accessed & for how long.

Use question groups or question banks & randomize questions.

Have students submit notes via ‘Upload a file’ question.

Respondus Lockdown Browser (without Monitor).

Review and agree to Honor Statement.
Pedagogical Recommendations

Move beyond simple facts: Ensure questions prompt students to apply concepts to new scenarios, or ask them to identify the best of multiple correct answers.

Create open-book exams: Modify multiple-choice items to allow students to take exam as an open-book. An instructor can create more conceptual or applied questions that students cannot easily look up in a textbook.

Create user overrides: Blackboard Tests allow instructors to add additional time or allow multiple attempts for students who need accommodations.

Have students create test questions: For larger classes, consider having students work in teams to design their own assessments. Encourage them to create questions that would use higher-order thinking skills, that an instructor could use in the final exam (with minor modifications).
Academic and Business Continuity Guides

Teaching and Supporting Students During Times of Disruption
bit.ly/um_ac

UMIT Academic and Business Continuity
it.miami.edu/continuity
Tips for Exams and Alternative Assessments

Alternatives to Traditional Testing

Handling Exams When Your Course Unexpectedly Moves Online