



COLLEGE OF ARTS AND SCIENCES – FACULTY PUBLICATION SUPPORT FUND POLICY

UPDATED

8/12/2011

- The Office of the Dean provides funding support to tenured and tenure-track faculty for costs associated with publication. These costs include, but are not limited to, publication subvention, page charges, and copyright fees. In making these limited funds available, we do not want to discourage faculty from seeking funding from other agencies to defray these expenses, and recognize in some fields these costs are normally covered by external grants.
- Requests should include an explanation of the funding needs, other funding sources, endorsement from your chair, and a brief budget. Approved funds may be used to supplement funding provided by your department. Any support from the College above \$1,000 would be recovered by the College from net royalties and would be used in support of future applicants to this fund. In order to make these funds available to the greatest number of faculty, more than one request per person will not be considered.
- Requests should be submitted in writing to Angel Kaifer, Senior Associate Dean for Research and Graduate Education. You will receive a response in writing. If funding is approved, expenses should be charged directly to a central account managed by Mr. Nick Osborn, Budget Analyst, Dean's Office, College of Arts and Sciences. You may contact him directly (8-1007 or [nosborn@miami.edu](mailto:nosborn@miami.edu)) or work through your department manager to initiate the appropriate expenditure paperwork (purchase order, check requisition, etc.).