



COLLEGE OF ARTS AND SCIENCES – INTERNATIONAL TRAVEL AWARD POLICY

UPDATED

8/12/2011

The College will continue to provide funding in faculty support for international travel. Faculty members may request up to \$1,200 for travel to make presentations at conferences outside of North America from June 1, 2011 through May 31, 2012. Please keep in mind that there is a set amount of funding for this and while the College would like to support every faculty member the resources are limited so we are asking Chairs to be selective.

Funds may be requested throughout the fiscal year.

Requests should include title of the presentation, information about the conference and sponsoring organization, endorsement from your chair, and a brief budget. Approved funds may be used to supplement funding provided by your department. In order to make these funds available to the greatest number of faculty, more than one request per person will not be considered.

Please submit requests to Daniel L. Pals, Senior Associate Dean for Faculty Affairs and College Diversity