Cuban Heritage Collection Institutional Fellow

The Cuban Heritage Collection (CHC) at the University of Miami Libraries (UML) seeks to appoint an Institutional Fellow to support one of several endeavors in the department. The fellowship offers the opportunity to carry out research and create products that help make the CHC’s resources more easily discovered and accessible to various user communities.

The Institutional Fellow will carry out research in the CHC in support of one of the following:

Collection Development: the CHC is analyzing its holdings to identify strengths and gaps and creating workplans for the growth of the collection. This work will rely principally on macro-appraisal methodologies both to survey existing holdings and the collecting landscape in selected subject areas.

Research Guides: the Institutional Fellow will investigate and draft Research Guides that facilitate access to CHC’s holdings. An example of a Research Guide created by a graduate student can be found at http://sp.library.miami.edu/subjects/guide.php?subject=chcmusic.

Exhibitions: the Institutional Fellow will provide research support for CHC onsite and digital exhibitions to include researching and selecting materials for exhibition and drafting display narratives.

The Institutional Fellow will also have opportunities to attend library webinars, conferences, and other professional events, and be encouraged to present on his or her experience.

Depending on the project assignment, the Institutional Fellow may report to the CHC Librarian, the CHC Archivist, or the CHC Chair.

Required Qualifications:

- Doctoral student currently enrolled at the University of Miami
- Bilingual English and Spanish
- Demonstrated research and writing skills (writing sample may be requested)
- Excellent communication and interpersonal skills
- Interest in libraries, archives, or public scholarship