English Department UGrow Research Fellow in Caribbean Literary and Cultural Studies

Since its founding in 2003, *Anthurium: A Caribbean Studies Journal* has been a peer-reviewed open-access journal publishing new scholarship for an international readership. *Anthurium* is an outgrowth of the Caribbean Literary and Cultural Studies Program (CLCS) that has been training University of Miami graduate students since 1992.

**Position Description**
CLCS is analyzing its holdings. This work will rely principally on macro-appraisal methodologies to survey existing holdings and the collecting landscape in a selected subject area. The Research Fellow will help carry out a documentation strategy that will include:

**Building web materials**
- Strategizing the online presence of the University of Miami’s Hemispheric Caribbean Studies initiative, i.e., researching other websites and experimenting with templates on Omeka (a website development tool).
- Maintaining conversation with other large Caribbean web projects in development, such as the Early Caribbean Digital Archive and the Digital Library of the Caribbean (dLoC).

**Creating meta-data of existing archives**
- Providing metadata for the Caribbean Writers Summer Institute video archive, primarily by inputting chapter breaks into interviews and readings.
- Identifying gaps in existing documentation on the subject.
- Helping to develop a plan for future collecting and documentation of the subject.

**Qualifications**
- Research experience using a variety of sources, ranging from archival materials to specialized databases.
- Ability to organize and manage a research project with self-direction.
- Strong writing and editing skills. A writing sample may be requested.
- Creativity and adaptability.