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Purpose of this Manual

This Manual introduces graduate students to the basic educational and administrative structures of the University of Miami’s Department of Geography. It is not designed to answer every question a student may have, but it should be helpful both during initial orientation and as a basic reference to the Department’s Master’s Program. We recommend that you keep a hard copy of this Manual for reference, although it will be modified on-line periodically and students should check that version when making important decisions.

It is the student’s responsibility to continually check with the Graduate School web site to make certain that she or he is following all the guidelines for graduate students. (www.miami.edu/grad)

Mission of the Geography M.A. Program

The University of Miami’s Department of Geography trains its graduate students to learn and to think independently and critically and to make professional contributions to the field of Geography. The Department seeks to prepare graduate students to be skilled teachers and researchers and is designed both for students who intend to enroll in a doctorate program (Option I below) as well as for students who may not wish to continue their studies beyond the MA program (Option II below).

The Department makes every effort to foster a close and open working relationship between faculty and students. This atmosphere is the key to a successful, stimulating, and pleasant intellectual environment. Maintaining such an environment requires the cooperation and participation of all members of the Department.

The University of Miami

UM opened in 1926 as the first private University in South Florida and is now ranked academically in the top 50 by US News & World Report. The total enrollment is about 17,000 full-time students, of whom about 5,500 are graduate students. UM has about 2,550 full time (91% of whom have terminal degrees in their field) and 450 part time faculty on four campuses. Geography is housed in the Campo Sano Building on the largest of these campuses, the 230-acre campus with 125 buildings located in Coral Gables. UM’s 2013-2014 budget was $2.7 billion with a $778 million endowment. In FY 2012, UM was the 59th ranked school in Federal research grants. The total research dollars received from all sources in FY 2013 was $437 million. UM is considered one of the top research universities in the Southeast US.

Since 2001, UM has been under the leadership of President Donna Shalala who was the Secretary of Health and Human Services in the Clinton Administration from 1993 to 2001.
Geography at the University of Miami

Geography was founded at UM in 1946. It offers both B.A. and M.A. degrees. Also, a student may design a course of study that significantly emphasizes Geography at the graduate level in the Department of International Studies and in Ecosystem Science and Policy.

The relevance and prestige of Geography as a discipline was helped enormously during the past 20 years by four key developments:

1. The emergence of “globalization” as a phenomenon requiring analysis and explanation;
2. The increasing recognition of space and place in cognate social and physical sciences;
3. Deepening concern for nature-society interactions and issues of environmental sustainability and development; and,
4. The development of geographic information systems (GIS and GIScience) and remote sensing technologies and their widespread adoption by organizations in both the public and private sectors.

In recognition of the importance of these developments, UM Geography emphasizes three major orientations in its M.A. program:

1. Environmental analysis,
2. Globalization and urban change, and
3. Developmental studies

This program provides students with an understanding of the main streams of geographical thought and familiarizes them with research design issues, including quantitative and qualitative research methodologies, survey research, remote sensing, and computer mapping and GIScience. Students also are provided with a range of Geography courses at the 500 and 600 levels, and are able to take two courses, if they so choose, in cognate disciplines outside Geography.

Geography Department Facilities

Research and teaching facilities within Geography include a GIS Lab that is fully accessible to students. This installation is equipped with state-of-the-art hardware and software that offer GIS, remote sensing, statistical analysis, and graphics capabilities, as well as word processing, spreadsheet, and presentation software. UM also has a campus-wide wireless network available to faculty and students.

The University has a site license for Microsoft Windows, Microsoft Office, SPSS, SAS, ArcGIS, Qualtrics, and Adobe Acrobat Professional and students can download these programs at no cost to their personal computers.

Graduate students also have access to the Department’s work utility room during normal operating hours (from 9 a.m. to 5 p.m., Monday through Friday), and to the GIS Lab when it is open (normally 9 a.m. until 5 p.m., Monday through Friday, although the Lab is often open at nights and weekends).
Graduate students, with their Cane Card, can make hundreds of free copies per year on the copy machine in the GIS Lab as well as on many other copy machines around campus. GAs can do photocopying on the Geography copier (or have an undergraduate work study student do so) if needed for a class they teach or assist if it is authorized by the course instructor.

**RELEVANT WEB SITES**

For Graduate admissions go to [www.miami.edu/grad/](http://www.miami.edu/grad/), click on Information for Perspective Students.

For information about on-campus and off-campus housing go to: [www.miami.edu/grad](http://www.miami.edu/grad) and click on Information for New Students, and then click on “Housing Info.”

For information on health benefits go to: [www.miami.edu/grad](http://www.miami.edu/grad) and click on Information for New Students, and then click on "Health Insurance."

For information on financial aid go to: [www.miami.edu/grad](http://www.miami.edu/grad) and click on “Costs and Financial Aid” on the orange bar at the top.

For information about careers in Geography go to: [www.aag.org](http://www.aag.org).

**FINANCIAL AID**

**Stipends**

Much of the training of graduate students occurs while students receive stipends, which are allocated primarily on the basis of academic merit. Most students on stipends will be assigned some combination of teaching and research duties. Work assignments are determined each semester by the Graduate Program Director (GPD) in consultation with the Chair.

Funding for the second year is contingent upon competent performance in duties the first year and upon satisfactory academic progress toward completion of the M.A. degree. Satisfactory progress is measured by:

1. satisfying the Basic Introductory Courses
2. the completion of graduate core courses (with grades of B or better)
3. the completion of at least 9 credits per semester of appropriate level course work
4. the absence of incomplete grades
5. maintaining a GPA of at least 3.0

In rare instances, a negative evaluation could result in a decision not to continue aid to a student and/or to suspend a student from the graduate program. In such cases, the student involved has the right to (and is encouraged to) jointly meet with the GPD, Faculty Advisor, and Chair to discuss and evaluate the negative decision.
Summer Support

Normally, summer stipends are not available. Occasionally faculty will hire students during the summer to assist with research. A graduate student seeking summer support may wish to contact individual Geography faculty members. International students should check with International Students Services before engaging in work beyond their stipends, because their immigration status may affect their ability to work beyond the GA.

Travel Financial Assistance

A student may find she or he has a need for financial support for travel to conduct research or attend professional meetings.

Modest travel support is potentially available from the:

1. University’s Office of Research Administration (up to $400) call 305-284-4541.
2. Graduate Student Association’s Graduate Activity Fee Allocation Committee (GAFAC) (up to $300)
3. College of Arts & Sciences’ Kriloff Travel Award (up to $250) call 305-284-4033
4. Geography also may offer limited travel support, primarily for attendance at the annual Association of American Geographers (AAG) meeting. Geography Department support is contingent upon a student presenting research results at the meeting.

Students are also encouraged to attend the Southeastern Division of the AAG and the Florida Society of Geographers (FSG) meetings, which are held annually.

Any student who is presenting a paper or a poster at any professional meeting, whether receiving funding from the University or not, is required to present their paper or poster at a specially held session in a Geography Department classroom about two weeks prior to the meeting. The purpose of this session is to provide advice to students and improve their performance at the professional meeting.

Administration and Advising Structure

The Geography Department is administered by a Chair who meets regularly with the Faculty to set policy. The Graduate Program is administered by the Graduate Program Director. Once a Faculty Advisor is selected by a student, however, that person becomes the student’s first source of advice. It is also the student’s responsibility to check all issues with the Graduate School.

Chair of the Department

In most cases, a student should seek clarification from their Faculty Advisor (once selected) or Graduate Program Director, but the Chair of the Department is always available to deal with issues and concerns.
Graduate Program Director (GPD)

The GPD provides graduate students with advising and explanations of the rules and regulations, both for their GA responsibilities and for their academic course of study. Students are required to obtain the advice and the signature of the GPD each semester when they register for courses and to complete the Semester Student Progress Report each Semester as well as providing a copy of this Report to the GPD.

Faculty Advisor

Each Geography graduate student should identify a Geography faculty member to serve as his or her Faculty Advisor by the end of the second semester at the latest. The responsibility of a Faculty Advisor is to mentor a student through the remainder of his or her graduate career at UM and to supervise the student’s thesis or one of the two papers in the Two-Paper Option. Until a student selects a Faculty Advisor, the GPD serves as the student’s default Faculty Advisor.
Requirements for the M.A. Degree

Although not a requirement for admission, new graduate students with a strong undergraduate background in geography have an advantage. All students are expected to have completed the following "Basic Introductory Courses":

1. world regional geography or human geography
2. physical geography
3. Introduction to GIS

Some of these requirements may be waived depending on the student’s declared specialty within geography. The student must consult with his or her Faculty Advisor and the Graduate Program Director about making up any deficiencies. These requirements are generally met by auditing classes, by becoming an assistant for the class and attending the class, or by taking a Graduate Level independent study for which auditing an undergraduate class is part of the requirement.

Students without a BA degree in Geography are strongly encouraged to complete all three areas. Students can complete up to 6 credits toward the 30-credit requirement using courses in other departments. If a student completes more than 30 credits before graduation, then more than 6 credits may be taken outside the department.

### Requirements for the M.A. Degree in Geography (30 Credits)

<table>
<thead>
<tr>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Required: GEG 501 (Place, Region, and Nature)</td>
</tr>
<tr>
<td>2. Required: GEG 580 (Introductory Quantitative Methods for Graduate Students)</td>
</tr>
<tr>
<td>3. Required: GEG 603 (Advanced Research Design in Geography)</td>
</tr>
</tbody>
</table>

- Must take at least one of the following courses:
  - GEG 510 (Survey Research for Geographers)
  - GEG 582 (Advanced Quantitative Methods)
  - GEG 591 (Introduction to GIS)
  - GEG 592 (Introduction to Environmental Remote Sensing)
  - GEG 681 (Advanced Spatial Statistics)

- Must take either:
  - Option I (Thesis Option):
    - GEG 710 (Masters Thesis) for 6 credits
  - or Option II (Two-Paper Option courses)
    - GEG 625 (Independent Study) and GEG 645 (Independent Study).

- Students must complete a minimum of 9 credits at the 600 or 700 level.
The Two Options

The Thesis Option (Option I) is designed for students who wish to pursue a Ph.D. for an academic career, whereas the Two-Paper Option (Option II) is designed for students who may not wish to continue their studies beyond the MA program. Examples of Geography Department Theses are available on the Richter Library web site. Hard and electronic examples of Papers completed under Option II are available in the GIS lab.

Option I: The Thesis Option

Students exercising the Thesis Option should identify a Faculty Committee to supervise his or her thesis no later than the beginning of their third semester. The Faculty Committee consists of at least two Geography faculty (The Faculty Advisor and a Co-Advisor) and one faculty from another department. The Faculty Committee must approve both the thesis proposal and thesis, the latter of which is required to be reviewed through a formal defense. Each student has the responsibility, in consultation with his or her Faculty Advisor, to organize the date of the defense. Paperwork for the thesis defense date normally is due in the Graduate School office by the third week in November for Fall Semester graduation or April for Spring Semester graduation, or by the third week in July for the summer session. The thesis should be defended and approved by the Faculty Committee no later than November 15, April 15, or July 15, whichever date is appropriate, depending on the semester or summer session of graduation. The student must provide a copy of his or her thesis to each Faculty Committee member at least one week before the scheduled defense. No exceptions to this rule are allowed. More information on the thesis requirement and the guidelines for writing a thesis may be obtained from the following UM Graduate School web site: www.miami.edu/grad/ and it is the responsibility of the student to make certain that all Graduate School deadlines are met.

Each student shall inform the Graduate Program Director at least two weeks prior to a Thesis Defense of the time and place of that Defense and shall provide the title and an Abstract of the Thesis in electronic form. The student shall send an e-mail about the Defense to all faculty and graduate students.

Theses must be submitted electronically. Electronic Theses and Dissertations (ETD) is a program that allows graduate students to disseminate their ideas. An ETD stores theses and dissertations in a format that is suitable for machine archives, allowing for worldwide retrieval. All information pertaining to the formatting and electronic guidelines for electronic thesis and dissertation submission can be found here. The Graduate School also encourages students to contact the Dissertation Editor early in the semester grad.dissertation@miami.edu if they have any questions regarding any aspect of the ETD process. Revised instructions and guidelines for ETD submission will be available in mid-August.

Students should not depend upon their Faculty Advisors to be coauthors or copy editors of their theses. Although a Faculty Advisor may offer suggestions on wording, flow, and overall organization, each thesis candidate should present a carefully written, spell-checked, and copyedited manuscript requiring minimal editorial commentary. Scholarly writing demands careful use of language, and good writing takes time—lots of time—some of which involves rewriting, and then rewriting again. Logical organization, lucid writing, and coherent, professionally-acceptable graphics are the responsibility of each thesis candidate.
Option II: The Two-Paper Option

This option is considered most appropriate for students who may not wish to continue their studies beyond the MA program. The Two-Paper Option is, however, considered equivalent to the Thesis Option in terms of level of effort and commitment. This option entails six credits of independent study guided by their Faculty Advisor and a second member of the Department (the Co-Advisor). Students who pursue this option are required to complete two research papers (typically 15-30 pages in length) in consultation with their Faculty Advisor and their Co-Advisor. In some circumstances, the Co-Advisor may be different for each paper. These papers must be completed by the end of the student’s fourth semester in residence. Papers completed as assignments in other courses at the University, either inside or outside Geography (e.g., term papers) may not be substituted for these outputs. The papers will be evaluated by the student’s Faculty Advisor and Co-Advisor. Once approved by the faculty, one copy of the student’s two papers must be submitted to the Department as evidence of completion of the Two-Paper Option requirements. A copy of the student’s papers must be accompanied by a letter from the student’s Faculty Advisor confirming that the student has satisfied this essential requirement.

Students should not depend upon their Faculty Advisor or Co-Advisor(s) to be a coauthor or a copy editor of their two papers. Although a Faculty Advisor or Co-Advisor may offer suggestions on wording, flow, and overall organization, each thesis candidate should present a carefully written, spell-checked, and copyedited manuscript requiring minimal editorial commentary. Scholarly writing demands careful use of language, and good writing takes time—lots of time—some of which involves rewriting, and then rewriting again. Logical organization, lucid writing, and coherent, processionally acceptably graphics is the responsibility of each candidate.

Electronic copies of both papers must be submitted to the Graduate Program Director prior to graduation. These papers will then be available on a computer in the lab as examples to future students.

Graduate Student Rights and Responsibilities

All graduate students have certain rights and responsibilities. (See www.miami.edu/dean-students). These include:

1. Maintaining the security of Departmental and University facilities and space

2. Participation in the University’s and the Department’s orientation programs, including the University’s Teaching Assistant Training Program.

3. Each GA provides service (teaching, research, and/or administrative assistance) to one or more faculty members in the Department, and in return is remunerated with a stipend and tuition waiver. The faculty-GA relationship should be one of mutual respect and collective effort, with a positive rapport maintained between supervisor and student.
The appointment term of a GA is for the academic year and GAs are expected to be on-campus from August 15 to December 20 and from January 10 to May 15. A GA, with permission of the Graduate Program Director or Chair and all faculty to whom he/she is currently assigned, may ask for a variance of these dates.

GAs generally are not required to work on holidays when UM offices are closed (New Year's Day and the last weekday before, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and the day after, and Christmas Day and the weekdays before and after). In cases where the nature of the agreed-upon responsibilities requires a GA to work when the University is closed, compensatory time is to be provided. They are also not expected to work on religious holidays, as appropriate to that student.

The expected work load is not to exceed an average of 15 hours per week. The academic year contains roughly 188 work days, or approximately 757 hours of work time for GAs. These hours include time spent preparing materials (e.g., photocopying), assigned class attendance by GAs, and training (e.g., orientation for teaching assistants). GAs may wish to keep a record of actual hours worked and tasks performed. A combination of service, study, and research performed by GAs constitutes a full-time assignment during the academic year. Faculty employment of graduate students, either full or part time, during the summer months should involve commensurate levels of work and compensation.

1. Graduate students are expected to take part Departmental activities outside of formal classes and seminars. The Department hosts a colloquium series each academic year that seeks to bring eminent scholars to campus to speak and interact with faculty and graduate students. Occasionally these colloquia may be cosponsored with other units on campus, and/or with other local Geography departments. Graduate students should understand that the letters of recommendation they receive at the end of the program may be more important than grades and that the extent to which they are “good citizens” of the Department is important.

2. Graduate students are encouraged to participate in University activities by serving on committees, attending receptions, conferences, colloquia, student seminars, and other such events. Taking advantage of these opportunities is designed to benefit all concerned.

3. The Association of American Geographers (AAG) is a professional organization that offers special student membership rates. The Department strongly urges all graduate students to join the AAG. The AAG needs student support, and students receive many benefits (e.g., a monthly newsletter, access to “Jobs in Geography,” the Annals of the AAG, and The Professional Geographer). [www.aag.org](http://www.aag.org)

UM is in the Southeast Division of the AAG. A divisional meeting is held every November, while national AAG meetings are held annually, usually in March or April. Students are urged to attend professional conferences, for which some travel funding is available (see above).

The Florida Society of Geographers (FSG) meets annually during January or February. Several faculty usually attend. Students are reminded that the FSG provides an excellent “small and friendly” place to present a paper.
UM and the Department operate according to a well-defined schedule. Certain dates are rigidly adhered to (e.g., application for degree candidacy, application for graduation, last day to receive a passing withdrawal for a course, examination dates, thesis deadline dates). Each student has a responsibility to become familiar with these dates, as they pertain to either his or her program of study or the classes in which s/he serves as a GA, because exceptions are not possible. Important dates can be accessed through the most recent edition of the Graduate Bulletin (http://www.miami.edu/grad), the Graduate Program Director, and the Chair.

**Grievance Procedures**

A student who may wish to formally complain about some aspect of his or her graduate experience (e.g., course grades, inability to work with a Faculty Advisor or supervisor, GA assignment) should follow an established grievance procedure. In these situations, the normal grievance hierarchy is: the faculty member with whom a conflict exists, the student’s Faculty Advisor, the GPD, and the Chair. If a student feels uncomfortable with a particular person, or senses a conflict of interest, at any level in this chain, she or he may wish to skip to the next level. Nevertheless, the Department should have an opportunity to address grievances before they are taken to outside units. See also the Graduate Student Grievance Procedure.

**Honors**

As members of the academy, graduate students should contribute to the creation of knowledge and the vitality of the academy. With this thought in mind, Geography encourages its graduate students to pursue co-writing projects either with their advisors, with other faculty, or with fellow students. Each year, the Faculty considers honoring two of the Department’s graduate students for exceptional meritorious contributions for “Excellence in Service” to the Department and/or to the profession of geography or for “Excellence in Research.”

**What is UPrint?**

UPrint is the wireless and networked student printing solution for UM students at the Coral Gables and RSMAS campuses. With UPrint you have access to:

- Wireless printing on campus (after you download the UPrint drivers)
- Black & White and Color Printing
- Black & White and Color Copying
- Scanning with Global Scan (This service is free and allows you to scan any document and send it to yourself via email.)

These services are available using the computers at any of the libraries or computer labs on Coral Gables and RSMAS campuses. They are also available from your laptops if you download the proper UPrint drivers. It is available for Windows and Mac Platforms. It is not available for Linux or 64 bit processors. An upgrade will available next year. For more information visit: UPrint Home Page.
Department Faculty and Staff

Thomas D. Boswell (Ph.D., Columbia University, 1973) Professor of Geography. Dr. Boswell's research and teaching interests in world population problems, migration, ethnicity, housing segregation and discrimination, and poverty. He has taught at the University of Northern Colorado and the University of Florida prior to coming to the University of Miami. He was a Research Associate with the Research Institute for the Study of Man in New York City (1973-74), Director of the Policy Center of the Cuban American National Council in Miami (1993-97), and recipient of numerous grants from the Emma Lazarus Fund, Ford Foundation, Carnegie Corporation, Florida's Department of Community Affairs, the Greater Miami Chamber of Commerce, The University of Miami's James McLamore Summer Award Program, and other funding agencies. In 1997 he received the Award for Outstanding Contribution of Affirmatively Furthering Fair Housing in South Florida for the Year 1996 awarded by the Housing Opportunities Project for Excellence, Inc. In 2002 he was selected by the Association of American Geographers' Ethnic Geography Specialty Group as the “Outstanding Ethnic Geographer of the Year.” He has published more than 40 articles in major refereed geography journals. He currently is working on research dealing with immigration from the West Indies to the United States. Contacts: tboswell@miami.edu, 305-284-6694

Douglas O. Fuller (Ph.D., University of Maryland, 1994) Associate Professor of Geography. Dr. Fuller specializes in remote sensing, geographic information systems (GIS), land-cover change, and human-environment interactions mainly in Southeast Asia and Africa. He uses imagery from weather and other satellites to examine climatic change, natural hazards, patterns of biodiversity and habitat loss. Presently, he teaches classes in physical geography, remote sensing, and GIS. Examples of some of his recent research projects include mapping desertification trends in West Africa, analysis of fires and deforestation in Indonesia, and the use of high-resolution satellite imagery for characterizing dengue fever in Costa Rica. He has published numerous papers in remote sensing, geography, and ecology journals including The International Journal of Remote Sensing, Applied Geography, Climatic Change, Conservation Biology among others. Contacts: dofuller@miami.edu, 305-284-6695

Richard J. Grant (Ph.D., University of Colorado, 1991) Professor of Geography. Dr. Grant is a human geographer with teaching and research interests in urbanization and the developing world, West Africa, South Africa and globalization and international trade. He has conducted fieldwork in Greater Accra, Ghana and Johannesburg and Soweto, South Africa; his research has been supported by the National Science Foundation and the National Geographic Society. His books include Globalizing City, Globalization and the Margins (co-edited with John Rennie Short) and The Global Crisis in Foreign Aid (co-edited with Jan Nijman). His research articles have appeared in, among other journals, the Annals of the Association of American Geographers, Political Geography, Environment and Planning A, and Economic Geography. Contacts: rgrant@miami.edu, 305-284-6689

Chris Hanson (B.A., University of Colorado, 1995) GIS and Remote Sensing Laboratory Manager. Contacts: hansonc@miami.edu, 305-284-6691

J. Miguel Kanai (Ph.D., UCLA, 2008) Assistant Professor of Geography. Dr. Kanai’s research explores how intertwined processes of urbanization and globalization shape contemporary social life. With a focus on the territorial politics of redevelopment in globalized cities, his work engages postcolonial urban theory; the spatiality of inequality; regional, city and neighborhood planning; and the place of the middle classes in the contemporary city. Kanai’s research and teaching have a global perspective and a regional specialization in the Americas. In addition to theory and literature surveys, Kanai offers courses in GIScience and quantitative methods. Contacts: miguelkanai@miami.edu, 305-284-4781.

Peter O. Muller (Ph.D., Rutgers, 1971) Professor of Geography. Dr. Muller has taught at the University of Miami since 1980 and chaired the Department from 1980 to 2000. He is an urban geographer with research and teaching interests in the geography of suburbanization, urban structural transformation, and the management of...
international urban problems. He currently is Book Review Editor for the Annals of the AAG. He is also co-editor of the journal Urban Geography. His books include Contemporary Suburban America (1981) and co-authorship of Economic Geography (4/e, 1998), Geography: Realms, Regions, and Concepts (13/e, 2008), and Physical Geography of the Global Environment (3/e, 2004). Among the journals his articles have appeared in are Economic Geography, Urban Geography, The Professional Geographer, The Annals of the American Academy of Political and Social Science, and The American Quarterly. Contacts: pmuller@miami.edu, 305-284-6678

Shouraseni Sen Roy (Ph.D., Arizona State University, 2005) Associate Professor of Geography. Dr. Sen Roy conducts research in climatology and specializes in the monsoonal rainfall patterns of the Indian subcontinent. Her specialty also includes geographic information systems, spatial analysis, and interpolation of meteorological data. She uses advanced spatial analysis techniques to examine long term patterns of different climate phenomena. Her recent publications include papers in The International Journal of Climatology, Geophysical Research Letters, Journal of Geophysical Research - Atmospheres, International Journal of Remote Sensing, and Physical Geography. Contacts: ssr@miami.edu, 305-284-4820

Justin Stoler

Ira M. Sheskin (Ph.D., Ohio State University, 1977) Professor and Chair of Geography and Director of the Jewish Demography Project of the Sue and Leonard Miller Center for Contemporary Judaic Studies. Dr. Sheskin is a human geographer with teaching and research interests in ethnic geography (particularly American Jews), the Middle East, and quantitative methods. Recent publications include the American Jewish Year Book, Contemporary Jewry, the Jewish Political Science Review, and the Jewish Community Study of Miami. His books include Survey Research for Geographers, How Jewish Communities Differ, and the American Jewish Year Book. Contacts: isheskin@miami.edu, 305-284-6693

Diana Ter-Ghazaryan
Each student will meet during the last two weeks of each semester with his or her Faculty Advisor and/or the Graduate Program Director and submit a Semester Student Progress Report at the end of each Semester (except for a student’s final Semester, when the Report is due just after Spring Break or during the eighth week of the Fall semester if Fall is a student’s last semester).

**NORMAL PROGRESS**

**First Semester:** Students enroll in GEG 501, GEG 580, and one other course. Student is advised by the GPD.

**Second Semester:** Students enroll in GEG 603 and two other courses. Students should select their Faculty Advisor or Two-Paper Option Advisor(s) by the end of this semester. Student is advised by the GPD.

**Summer between first and second year:** Students selecting the Thesis Option should use this time to begin working on their Thesis Proposal in concert with their Faculty Advisor. Students selecting the Two-Paper Option should also use this time to begin working on their Two-Paper Proposals with their Faculty Advisor and Co-Advisor.

**Third Semester:** Students selecting the Thesis Option enroll in GEG 710 (Master’s Thesis for 3 credits) plus two additional courses. The Thesis Committee should be constituted toward the beginning of this semester and a written proposal should be approved by the Committee no later than the halfway point of the semester.

Students selecting the Two-Paper Option enroll in GEG 625 (Advanced Individual Studies in Geography) plus two additional courses. Students selecting the Two-Paper Option are expected to finish one of the two papers during this semester.

Student is advised by the GPD and their Faculty Advisor.

**Fourth Semester:** Students selecting the Thesis Option enroll in GEG 710 (Research in Residence for 3 or 6 credits) plus 1-2 additional courses (for a total of 9 credits). Students selecting the Thesis are expected to finish the Thesis during this semester. Please check with the Graduate School about the date by which the Thesis must be filed.

Students selecting the Two-Paper Option enroll in GEG 645 (Advanced Individual Geographic Study for 3 credits) plus two additional courses. Students selecting the Two-Paper Option are expected to finish the second paper during this semester.

Student is advised by the GPD and their Faculty Advisor.
### Semester Student Progress Report

**Name:**

**Semester entered program:**

**Current semester:**

Circle choices:
I have (decided upon / am leaning toward /) the (Thesis Option / Two-Paper Option) OR I have made no decision at all yet.

**Number of credit hours earned toward degree (do not count current semester):**

#### Basic Introductory Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Had as undergraduate</th>
<th>Audited or Taken as Grad</th>
</tr>
</thead>
<tbody>
<tr>
<td>World Regional/Human</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Physical Geography</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Intro GIS</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

#### Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Fulfilled</th>
<th>Grade Earned</th>
<th>Semester Plan to Take</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEG 580 (Stat)</td>
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<tr>
<td>GEG 501 (Place, Region)</td>
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<tr>
<td>GEG 603 (Adv Res)</td>
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<tr>
<td>GEG 582 or 591 or 592 or 681 Adv Stat or GIS or Remote Sensing</td>
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</table>

#### Courses Currently Enrolled In

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Fulfilled</th>
<th>Grade Earned</th>
<th>Semester Plan to Take</th>
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</tbody>
</table>
# Semester Student Progress Report

**Name:**

## Other Graduate Courses Completed

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Completed</th>
<th>Grade Earned</th>
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## Graduate Assistantship Assignments

Number of semesters of departmental support up to now (include current):

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course(s)</th>
<th>Professors</th>
<th>Briefly Describe Duties</th>
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<td>4</td>
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## Incompletes

<table>
<thead>
<tr>
<th>Course</th>
<th>Progress</th>
<th>Expected Completion Date</th>
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<tbody>
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</table>

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## Semester Student Progress Report

<table>
<thead>
<tr>
<th>Name:</th>
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</table>

### Thesis Option

#### Faculty Advisor:

#### Thesis committee members:

#### Date thesis proposal approved by Faculty Advisor:

#### Date of thesis defense:

#### (Tentative) Thesis Title or Topic:

<table>
<thead>
<tr>
<th>Semester Fulfilled</th>
<th>Grade Earned</th>
<th>Semester Plan to Take</th>
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</thead>
<tbody>
<tr>
<td>GEG 710 (Thesis)</td>
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<tr>
<td>GEG 710 (Thesis) second 3 credits</td>
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</table>

### Two-Paper Option

#### Faculty Advisor for Paper 1:

#### Co-Advisor for Paper 1:

#### (Tentative) Title or Topic of Paper 1:

#### Paper 1 is: Not Started In Progress Completed

#### Faculty Advisor for Paper 2

#### Co-Advisor for Paper 2:

#### (Tentative) Title or Topic of Paper 1:

#### Paper 2 is: Not Started In Progress Completed

<table>
<thead>
<tr>
<th>Semester Fulfilled</th>
<th>Grade Earned</th>
<th>Semester Plan to Take</th>
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</thead>
<tbody>
<tr>
<td>GEG 625 (Paper 1)</td>
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</tr>
<tr>
<td>GEG 645 (Paper 2)</td>
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</tbody>
</table>
# Semester Student Progress Report

<table>
<thead>
<tr>
<th>Name:</th>
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## Professional Development

### Publications:

### Presentations:

### Awards:

### Conferences Attended:

### Professional Memberships:

### Professional and Community Service:

### Other:

<table>
<thead>
<tr>
<th>Student Signature:</th>
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<table>
<thead>
<tr>
<th>Faculty Advisor’s Signature:</th>
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<table>
<thead>
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<th>Graduate Program Director’s Signature:</th>
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</table>