

ACE 101 – THE ARTS & SCIENCES ACE (ACADEMIC CURRICULUM EVALUATION)

The ACE is a computerized record that shows your grades, credits earned, and current enrollment. It is used to keep track of degree requirements, that is, general education requirements (English Composition, Humanities, Mathematics, Natural Science, Social Science, and Modern Language); majors and minors; and other degree requirements such as writing courses and electives. Under each requirement you will find the courses required, the courses completed towards the requirement, and the courses currently being taken for the requirement.

After the degree requirements you will find a section called **OTHER COURSES TAKEN**. It includes transferred course work, listing transferred courses that have **not** been given UM course numbers and UM courses in which grades of F, I, or NG were earned.

The next section—**SUMMARY DATA**—shows the UM g.p.a. from the previous semester, the UM only g.p.a., the transfer only g.p.a. and a total g.p.a. (UM and transfer g.p.a.'s averaged together). This section also lists credits attempted, earned, and quality points for UM work, followed by the same for transfer work.

Finally, if comments of any sort have been put on the ACE by the Office of Student Academic Services (that's us!), they will appear at the very end of the ACE under **PLEASE NOTE THE FOLLOWING**.

Pretty simple, right?? In theory, perhaps, but the ACE computer program logic and the UM degree requirements do not always get along and the ACE can be tricky to read. Here are some of the questions students have asked about the ACE.

Q. "I'm taking MTH 101 and FRE 101—they are listed under electives! --why aren't they listed under the mathematics and modern language requirements?"

A. For modern language and mathematics, only courses that satisfy the requirement go under the requirement. Why? Because not every student has to take the lower level mathematics or modern language courses that lead up to the course that fulfills the requirement--- what shows in this section is the course level that fulfills the requirement.

Q. "I'm taking BIL 101 this semester (or REL 101, or ENG 211, or SOC 101)—why does it still show on the requirement list on my ACE?"

A. Just because you are taking a course doesn't mean it disappears from the list of courses for a requirement. The entire list will disappear when the requirement is fulfilled. If there is a *1 or a *3 by the list of remaining courses, it means that part of the requirement is done. If it makes you feel better, you can always draw a line through the course you've taken.

Q. “To the far right of some of the courses on my ACE there are letters—either an N, R or an X. What are they there for and what do they mean?”

A. Ignore them—they have nothing to do with your stuff on the ACE. They have to do with the inner workings of the ACE program logic and are meaningful only to the computer programmers.

Q. “Under my Humanities requirement there’s something that looks like this: “PHI 101 A 3 subst PHI13t” What is this?”

A. The “subst” stands for substitution. In order to have the computer put a transferred course that has been given no exact UM equivalent number under the section on your ACE, we (us again in Student Academic Services) must first give it a number (e.g. PHI 13t) and then have the ACE assign it a UM number (PHI 130). Then it will show up under your Humanities requirement.

Q. “There are some transfer courses under the **OTHER COURSES TAKEN** section that I think should be counting for my social sciences requirement or mathematics requirement, etc. What do I have to do get them placed under a requirement?”

A. See an advisor in the Office of Student Academic Services—either in Ashe 112 or Ashe 200. The advisors can tell if the course will count towards a requirement and can also do a substitution if it does. A course description may be needed to determine if a course can be used towards a requirement. The mathematics department has to evaluate transfer mathematics courses, and departments have to evaluate courses for majors and minors.

Q. “What kinds of comments do the Office of Student Academic Services put on the ACE?”

A. Comments are put on the ACE for completed Freshman Repeat Rule courses, waivers or appeals that have been granted, or for an increased credit requirement for graduation.

If you have any questions about the ACE or need help in reading your ACE, please see an advisor in the Center for Freshman Advising in Ashe 112— call 305-284-3437, or an advisor in Ashe 200—call 305-284-4333.